



Freeling Bowling Club Inc.



Phone / Fax: 8525 2257

ABN: 77536559226

PO Box 189, Freeling SA 5372

Email: info@freelingbowlingclub.com

35 - 39 Hanson Street, Freeling SA 5372

BY – LAWS AND REGULATIONS

This Version	12 Nov 2023	Previous Version	01 Oct 2023
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1. SELECTION

- (a) The Selection Committee shall consist of a chairperson and such members duly appointed by the Committee. The FBC committee will make the final choice of members to make up the selection team having regard to gender, competition and grades.
- (b) The selection committee will choose a chairperson from its members and that person may exercise a second (casting) vote in the case of any tied votes.
- (c) To be considered for a position on the Selection Committee applicants must:
 - Be able to work as part of a team and represent club values;
 - Be a fully paid member of the Freeling Bowling Club i.e not a junior or social member;
 - Capable of attending majority of training sessions;
 - Ability to communicate with all members freely and without prejudice;
 - Represent a wide cross section of the playing community;
 - Be prepared to abide by the selection criteria as set out below;
- (d) The FBC committee reserves the right to replace a member or members of the selection panel if the committee believes they are not meeting the criteria.
- (e) Responsibility of Selectors

Sides should be selected to achieve the best result possible as well as taking into consideration the spirit of the game.

 1. Subject to the regular availability of players selection shall be on merit and take into consideration current and recent form and playing ability.
 2. In the selection of sides consideration should be given to compatibility, team dynamics and player development.
 3. Members who nominate to play in an Open Competition should be considered on merit regardless of gender.
 4. Players who are periodically unavailable may not necessarily be selected in the same side where they would normally play if they were regularly available.
 5. The sides in which all transferred members, full members returning to play after two years absence from Pennant play , and new full members playing their first Pennant game shall be decided by the Selection Committee.
 6. Selectors are not to disclose to a relegated player which selector(s) was responsible for the relegation.
 7. Selectors should communicate regularly regarding the performance of players with Skippers. Selectors should also regularly seek feedback from players other than Skippers as required.
 8. Selectors should endeavour to personally advise the players concerned when making changes to the sides, providing feedback on the reasons for the changes.



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(f) Responsibility of Players

1. Players unable to play must enter their name as soon as possible, on the notice board provided for that purpose.
2. Dissatisfied players may not remove their name from the pennant board after selection.

(g) Grievances

1. If a member has an issue with selection, they should attempt to resolve the issue in the following order:
 - Seek clarification from the Selector/s
 - Raise their concerns with the Chair of Selectors in writing.
 - Formally raise their concerns with the Board in writing.
2. Members of the Club who knowingly violate these By-laws or refuse to accept a decision of the Selectors will render themselves liable to suspension from Pennant Play.

(h) Side Manager

1. A Side manager shall be selected by each side and shall maintain team records and match cards.
2. Side managers will ensure that the club recorders are advised of result details within 24 hours of the end of the match.

2. GENERAL

(a) Clearances

Should a member desire a clearance to transfer to another club for the purpose of playing Pennant bowls, application shall be made to the Secretary, in writing, who, after ascertaining that the member has discharged all financial obligations, will submit the necessary Clearance.

(b) Mats and Jacks

At the conclusion of all games, it is the responsibility of all participating members to return all mats, jacks and any other equipment to the customary place of keeping.

(c) Umpires

Umpires for Pennant and all official matches shall be appointed by the Club.

(d) Club Premises

It is the duty of all members to take proper care of the Club premises and use the equipment in a proper manner, and ensure that the premises are locked before departure.

(e) Members Property

Personal property including bowls left in the Clubhouse are not covered by Club Insurance.



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3. MEMBERS ENTITLEMENT

(a) Full Members

1. Shall be entitled to take part in all games organised by the Club, e.g. Club Championships, Pennants, all tournaments and night social games.
2. Have full use of all Club facilities.

(b) Social Members

1. May be entitled to play bowls and engage in other forms of recreation conducted by the Club or which the Club engages, except they shall not be selected for Pennants until all available full and full life members have been selected.
2. Social members are not eligible to play in any Club Championship.
3. Social members may not vote at any A.G.M. or Special General Meeting of the Club.

4. ANNUAL FEES

Shall be reviewed annually at the A.G.M. of the Club, and the results displayed on the Club Notice Board.

5. MEMBERSHIP PROTECTION POLICY

This policy recognises the importance of membership 'satisfaction' with the operation and management of the Freeling Bowling Club Inc. In any club environment there is a risk that the membership may not always be fully informed of, or appreciate, the reasons why a management decision was made. Members may feel aggrieved or disappointed in the direction or operation of the club but not feel empowered to either raise their issue or know to whom they should direct their grievance

The Board of management recognises that Club members who entertained a grievance or issue were entitled to feel valued and their grievance or issue addressed appropriately by the Club Management. The high satisfaction of the membership in the management and operation of the club is critical to achieving the Club's goals. To support this, the National Sports Integrity and National Sports Tribunal policies approved by Bowls Australia and applying to all levels of the sport – National, State, Association and Club – have been adopted where appropriate by the Freeling Bowling Club Inc.

It will be a prerequisite for all new members to sign that they are aware of this, prior to the club accepting their membership and subscription fee.

A COPY OF THESE DOCUMENTS CAN BE VIEWED AT

<https://www.bowlssa.com.au/about-us-bowls-sa/governance-policies/>



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For additional understanding, tools and resources, Clubs and members are encouraged to look at Club Support: Sports Integrity and Managing Complaints

National Sports Integrity

Bowls Australia National Integrity Framework

Bowls Australia Complaints, Disputes and Discipline

Bowls Australia Member Protection

Bowls Australia Child Safeguarding

SA Addendum to the NIF Child Safeguarding

Bowls Australia Competition Manipulation and Sports Waging

Bowls Australia Improper Use of Drugs and Medicine

These policies should be read in conjunction with the Bowls Australia National Integrity Framework document.

6. FBC BOARD OF MANAGEMENT – ADDITIONAL ROLES AND RESPONSIBILITIES 2023/24

(a) President

1. Maintains order during club meetings according to club rules and by-laws
2. Ensures decisions made during meetings are implemented.
3. Effectively implements the club's rules and by-laws.
4. Acts as a liaison with Bowls SA and BLBA.
5. May attend any meetings pertaining to the club as an observer.

(b) Vice President

1. Assumes the role of President during meetings when the President is absent.
2. Ensures effective implementation of the club's rules and by-laws.
3. Serves as a delegate to BLBA and the Region

(c) Secretary

1. Handles all correspondence, including acceptance letters and maintaining an up-to-date member's list.
2. Notifies Bowls SA and Consumer and Business Affairs regarding financial matters and appointment of officers.
3. Updates Honour Boards after the Annual General Meeting (AGM).
4. Responsible for ordering Name Badges, medallions, and rule books.
5. Keeps minutes of all Board of Management appointments.
6. Ensures that all minutes are signed by the President.
7. Orders score cards from BLBA.



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(d) Treasurer

1. Receives and deposits club funds with the club's bankers or as directed by the Board of Management.
2. Pays accounts.
3. Maintains accurate records of all financial transactions.
4. Prepares and submits financial statements for Board of Management Meetings and the AGM.
5. Maintains a register of members and their subscription dates in conjunction with the Secretary.
6. Collaborates with the Sponsorship Officer regarding sponsorship payments.

(e) Board Members

1. Board Members without specific portfolios may assist other positions within the Board of Management.
2. Maintains up-to-date best rink lists for the award of vouchers.
3. Available to assist members with club issues.
4. Reports unresolved matters to the President.

7. FBC OTHER ADDITIONAL ROLES AND RESPONSIBILITIES 2023/24

These roles are responsible for overseeing the Bar, Greens, Maintenance, Tournament, Catering, Cleaning, Tournaments, Game Day, Gardens, Sponsorship, uniforms, etc. The relationship between sub-committees and the main committee may vary depending on personnel. Each sub-committee is chaired by a committee member or reports to a committee member. Operations activities managed by a manager (e.g., Sponsorship) report to a nominated committee member. Each sub-committee and manager should generate their own rosters and programs.

(a) Past President (not filled 2023/24)

1. Provides experience, knowledge, and guidance to the board.
2. Continues in the role until replaced by the current President.
3. May assist other positions within the Board of Management.

(b) Club Members

1. • Responsible for informing the Committee, through any committee member, of any health, safety, or discrimination concerns.
2. • Expected to understand and follow the club's rules and by-laws.

(c) Sponsorship Officer

1. • Responsible for notifying sponsors each season and coordinating payments with the treasurer.
2. • Follows up on potential new sponsors.